

Human Rights Education Review: APA Style guide

In the text:

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| <p>Placement</p> | <p>In-text citations generally consist of the surname(s) of the author(s), year of publication of the work cited, and page number(s) if necessary, within parentheses. For example:</p> <p>The earliest research (Starkey, 1991), addressing ...</p> <p>If the author's name forms part of the discussion, the parenthesis should be limited to the year of publication. For example:</p> <p>Starkey (1991) argued the case for ...</p> <p>If <i>both</i> the author's name <i>and</i> the year form part of the discussion, no parentheses are needed. For example:</p> <p>In 2016, Starkey's claims that ...</p> <p>Even when a reference includes a month and/or day of the month, include only the year in the in-text citation.</p> |
| <p>Page, chapter, article, etc. number</p> | <p>(Smith, 2017, p. 6) or (Chen, 2016, Chapter 5) or (UNCRC, 1989, Article 12)</p> <p>Page number ranges are preceded by 'pp.' and a space, and linked with a dash, e.g. 'pp. 272-275'.</p> |
| <p>Quotation</p> | <p>This is the text, and Tang (2016) says 'quoted text' (p. 7), which supports my view.</p> <p>This is the text, and it is supported by 'quoted text' (Tang, 2016, p. 7).</p> <p>This is an indented quotation of more than three lines. (Smith, 2016, p. 1)</p> |
| <p>One author</p> | <p>Smith (2016) or (Smith, 2016). Arrange multiple works by the same author in different years in chronological order, separated by a comma (e.g. Smith, 2016, 2017, in press).</p> <p>If the primary authors of two or more works in the reference list have the same surname, include the first author's initials in all in-text citations even if the year of publication differs (C. Hahn, 2010; M. Hahn, 2005).</p> |

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| Two authors | Osler and Starkey (2003) or (Osler & Starkey, 2003). If both authors of a work have the same surname, include the first author's initials in all in-text citations (e.g. J. A. Banks & Banks, 2008). |
| Three to five authors | Cite all authors' names the first time the reference occurs in the text, for example: (Cassidy, Jackson, & Brown, 2009). In subsequent citations, include only the name of the first author followed by 'et al.' and the year of publication, for example: Cassidy et al. (2009) or (Cassidy et al., 2009). |
| Six or more authors | Cite only the surname of the first author followed by 'et al.' and the year of publication, for example: Banks et al. (2005) or (Banks et al., 2005). |
| Multiple works by the same author or group of authors with same year of publication | Add a, b, c, etc. after the year; repeat the year. The sequence is determined by the order of the entries in the reference list, where they are ordered alphabetically by their title: (Mihir, 2011a, 2011b; Mihir et al., 2007a, 2007b). |
| Non-identical author groups with the same first author in the same year | If the first author's name and the year of publication are identical for two or more references, cite the surname of the first author and as many co-authors as necessary to distinguish the references, followed by a comma and et al. Include just enough names to eliminate ambiguity. For example: Adami, Clark, Gao, et al. (2011) and Adami, Clark, Lenz, et al. (2011) |
| Multiple citations within the same parenthesis | When two or more works are cited within the same parentheses, arrange them into the same order in which they appear in the reference list: (Bangstad, 2015; Banks et al., 2005; Decara, 2013; Essed, 2001; Figueroa, 2004; Ghuman, 1995; Kundani, 2009; Noddings, 2013; Ong, 1999; Tomlinson, 2008) |
| Organisation as an author | The name of an organisation should be spelled out the first time it appears in an in-text citation, but can be abbreviated thereafter. A general rule is that enough information needs to |

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| | <p>appear in the in-text citation to enable the reference to be located easily in the list.</p> <p>An abbreviation (if required) is introduced when the name of the organisation first appears in an in-text citation, for example:</p> <p>United Nations (UN, 1948) or</p> <p>(United Nations [UN], 1948)</p> <p>For subsequent in-text citations, UN (1948) or (UN, 1948) would be used.</p> |
| No identified author | <p>If a work has no identified author, begin the in-text citation with the first few words of the reference list entry (usually the title, e.g. 'Editorial', 2014).</p> <p>If the author is designated as 'Anonymous', cite the work as such in the text (Anonymous, 2000).</p> |
| Multiple dates | <p>For in-text citations to publications with a range of dates, give the first and last years of publication linked with a dash: (Author, 1989–1990).</p> <p>For in-text citations of reprinted publications, give the date of the original and of the reprint linked by a forward slash: (Author, 1995/2017).</p> |
| Unknown date | <p>For in-text citations of publications with no date, use 'n.d.' within parentheses:</p> <p>(Author, n.d.)</p> |

Reference list: (general)

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| Order | <p>At the end of a document, list only the references to sources that you have cited in the text, under the heading 'References'.</p> <p>Place references in alphabetical order by the surname of the first author, followed by the initials of the author's given name.</p> <p>Arrange references with the same author(s) by year of publication, beginning with the earliest.</p> |
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| | <p>If several items have the same first author, both alone and with co-authors, arrange the single-author items before any multi-author items. Arrange the multi-author publications alphabetically by the surname of the second author or, if the second author is the same, by the surname of the third author.</p> <p>Items by the same author(s) with the same publication date are arranged alphabetically by title (excluding 'A', 'An' or 'The'). Add a lower-case letter (a, b, c, etc.) after the year: Smith, J. (2016a). Smith, J. (2016b).</p> <p>When organisations serve as authors, full official names should be used in the list (e.g. American Psychological Association, not APA).</p> <p>If no authors are listed, move the title to the author position and alphabetize the entry by the first significant word of the title.</p> <p>If a work is authored as 'Anonymous', list the author as Anonymous in the reference list.</p> |
| <p>Author name</p> | <p>Begin with the surname, followed by the initials, e.g. Author, A. A.</p> <p>Separate multiple author names by a comma and a space, for example:</p> <p>Author, A. A., Author, B. B., & Author, C. C.</p> <p>If an author's first name is hyphenated, retain the hyphen and add a full stop after each initial, e.g. Latour, J.-B.</p> |
| <p>Date of publication</p> | <p>The year of publication is required for all references. The month is required when citing a journal that has no volume or issue number, or a conference presentation; the month and day of the month are required when citing a magazine or newspaper.</p> <p>For articles <i>accepted for publication</i> but not yet published, use (in press).</p> <p>If no date of publication is available, use (n.d.).</p> |
| <p>Title</p> | <p>If the original version of a non-English work is used, cite the original version. Give the original title and, in square brackets, an English translation. Capitalize non-English titles according to the conventions of the language.</p> |

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| | If the English translation of a non-English work is used as a source, cite the English translation and the English title without square brackets. |
| Journals | |
| One author | Author, A. A. (Year). Title of article: And subtitle. <i>Journal Title</i> , volume(issue), pages. Struthers, A.E.C. (2016). Human rights: A topic too controversial for mainstream education. <i>Human Rights Law Review</i> , 16(1), 131–162. |
| Two authors | Mihr, A., & Schmitz, H. P. (2007). Human rights education (HRE) and transnational activism. <i>Human Rights Quarterly</i> , 29(4), 973-993. |
| Three to seven authors | Include all authors' names in the reference list. |
| More than seven authors | List the <i>first six</i> names, followed by an ellipsis ..., then the <i>last</i> author's name. |
| Book | |
| Place of publication | Always list the city, and the two-letter state or province abbreviation for US and Canadian cities. Include the country name for other countries where this is necessary to avoid ambiguity, for example: Cambridge, MA: Harvard University Press. Cambridge, UK: Cambridge University Press. If more than one place of publication is given, use the first one, or the one indicated as the major one. |
| Publisher | Do not include '& Sons', 'Ltd' or 'Publishers' or other additions to the publishers' name, but do retain the words 'Books' and 'Press'. If the author and the publisher are the same, use the word 'Author' as the name of the publisher. |
| Page numbers of cited chapter | List the first and last pages of a chapter that is cited in an edited collection, linked with a dash and preceded by "pp." and a space, for example, 'pp. 156–163'. |
| One author | Author, A. A. (Year). <i>Title of book: And subtitle</i> . Place: Publisher. |

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| | Osler, A. (2016). <i>Human rights and schooling: An ethical framework for teaching for social justice</i> . New York, NY: Teachers College Press. |
| Two authors | Osler, A., & Starkey, H. (2010). <i>Teachers and human rights education</i> . Stoke-on-Trent: Trentham/IOE Press. |
| Three to seven authors | Include all the authors' names in the reference list. |
| More than seven authors | List the <i>first six</i> names, followed by an ellipsis ..., then the <i>last</i> author's name. |
| Organisation as an author | Danish Institute of Human Rights. (DIHR) (2015). |
| Edited book | Waldron, F., & Ruane, B. (Eds.) (2010). <i>Human rights education: Reflections on theory and practice</i> . Dublin: Liffey Press. |
| Chapter in an edited book | Author, A. A. (Year). Chapter title. In E. E. Editor (Ed.), <i>Title of book: And subtitle</i> (pp. pages). Place: Publisher. Reitz, S. (2014). Combining historical learning and human rights education: A contribution to the empowerment of learners? (pp. 79-90). In C. Lenz, Brattland, S. & L. Kvande (Eds.), <i>Crossing borders: Combining human rights education and history education</i> . Vienna: Lit Verlag. |
| Not in English | Lund, E. (2009). <i>Historiedidaktikk: En handbook for studenter og lærere</i> [History didactics: A handbook for students and teachers]. Oslo: Universitetsforlaget. |
| Conference | |
| Conference/ seminar paper | Muñoz Ramirez, A. (2014, June). <i>Education for citizenship and human rights and the impact of neoconservative-Catholic influences in Spain</i> . Paper presented at the Citizenship, Human Rights and Diversity in Education Seminar Series, Buskerud and Vestfold University College, Norway. June 24. |
| Dissertation/ thesis | |

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| <p>PhD</p> | <p>Author, A. A. (Year). <i>Title of doctoral dissertation</i> (Doctoral dissertation). Retrieved from: Name of database. (Accession or Order number)</p> <p>Author, A. A. (Year). <i>Title of doctoral dissertation</i> (Unpublished doctoral dissertation). Name of Institution, Location.</p> <p>Valen-Sendstad, Å. (2010). <i>Theories of human rights in relation to understandings of human rights education: The relevance to diversity</i> (Doctoral thesis). Retrieved from: http://etheses.bham.ac.uk/1145/</p> <p>Carolan, S.A.J. (2000). <i>Parent, teacher and child perceptions of human rights education: Empowering through change</i> (Unpublished doctoral thesis). University of Birmingham, Birmingham, UK.</p> |
| <p>Master's</p> | <p>Author, A. A. (Year). <i>Title of master's thesis</i> (Master's thesis). Retrieved from: Name of database. (Accession or Order number)</p> <p>Author, A. A. (Year). <i>Title of master's thesis</i> (Unpublished master's thesis). Name of Institution, Location.</p> <p>Mboge, M. O. (2013). <i>Narrating history in the museum: The Oslo Holocaust Centre, multiculturalism and human rights education</i> (Master's thesis). https://brage.bibsys.no/xmlui/handle/11250/2419226</p> |
| <p>Newspaper/magazine</p> | |
| <p>Date of publication</p> | <p>Full dates of publication are required, including the month (for magazine articles) and day of the month (for newspaper articles).</p> |
| <p>Print edition</p> | <p>Vandyke, K. (2010, October 29). Human rights educator speaks to students about different cultures. <i>The Utah Statesman</i>, p. 1.</p> <p>Precede page numbers for <i>newspaper</i> articles with p. or pp. If an article appears on discontinuous pages, give all page numbers and separate them with a comma.</p> |
| <p>Online edition</p> | <p>Asthana, A., & Stewart, H. (2016, March 15). Every English school to become an academy, ministers to announce. <i>The Guardian</i>. Retrieved from http://www.theguardian.com/education/2016/mar/15/every-english-school-to-become-an-academy-ministers-to-announce</p> |

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| Newspaper article, no author named | Alphabetize works with no author by the first significant word in the title. In the text, use a short title (unless the full title is short) enclosed in quotation marks. |
| Online sources | |
| Website | When citing an entire website, it is sufficient just to give the address of the site in the text: The BBC (http://www.bbc.co.uk). |